

Eastview Dental Professionals
24 Eastview Road
Averill Park, NY 12018

First Name

Last Name

DOB

Date

First Appointment Policies

X Rays and Other Images

Radiographs or X-Rays are a vital part of our diagnosis and treatment of our patients. A full mouth series of x-rays will need to be taken at your first appointment, which may or may not be covered by your insurance plan. If they are not covered, they will still be taken and will be at your expense. This will be done regardless of the x-rays we receive from a previous dentist. A full series of x-rays is indicated every three to five years.

Intra Oral and Extra Oral photos will be taken. There is no additional fee for this service.

_____ [Staff Initial]

_____ [Initial]

Payment

Payment is due on the date of service with no exception. Your options include cash, check, MasterCard, Visa, Discover, American Express, or money order. We are pleased to offer a choice of No Interest or Extended Payment Plans to qualified applicants through Care Credit, our financial partner.

_____ [Staff Initial]

_____ [Initial]

Insurance

Due to changes in your coverage, made by your employer and insurance carrier, it is not always possible for us to determine the exact amount covered for every procedure.

The payment we request at the time of service is the balance after our best estimate of your insurance benefit or what was determined by your pre-determination. This payment is required at the time of service.

Most insurance carriers, with a few exceptions, will allow us to submit your insurance claims and pre-determinations. As a courtesy to you, we will also make every attempt to help you maximize your coverage. Your insurance information will be required prior to the scheduling of your first visit and also at the time of your visit.

If you do not currently have any dental benefits, payment in full is due on the date of service. There are no exceptions

_____ [Staff Initial]

_____ [Initial]

Changes to Your Reserved Appointments

If you are unable to keep an appointment, we ask that you kindly provide us with a minimum of two business days notice. All changes to your reserved appointments should be handled during our regular business hours. If more than two appointments are missed in an 18 month period, without sufficient notice, future appointments will be scheduled on an on-call basis only. Due to the high demand for 8am and 4pm appointments, if more than one of these appointments is missed at these times, we will not reschedule any appointments for these times in the future.

_____ [Staff Initial]

_____ [Initial]

Signature